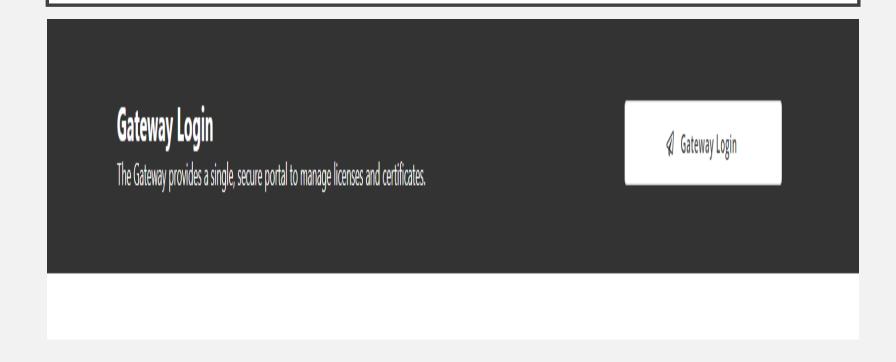
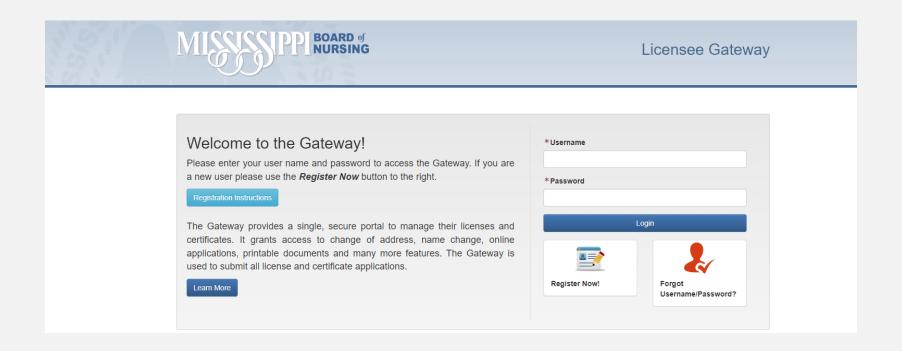
### MS BOARD OF NURSING

Guide for new graduates

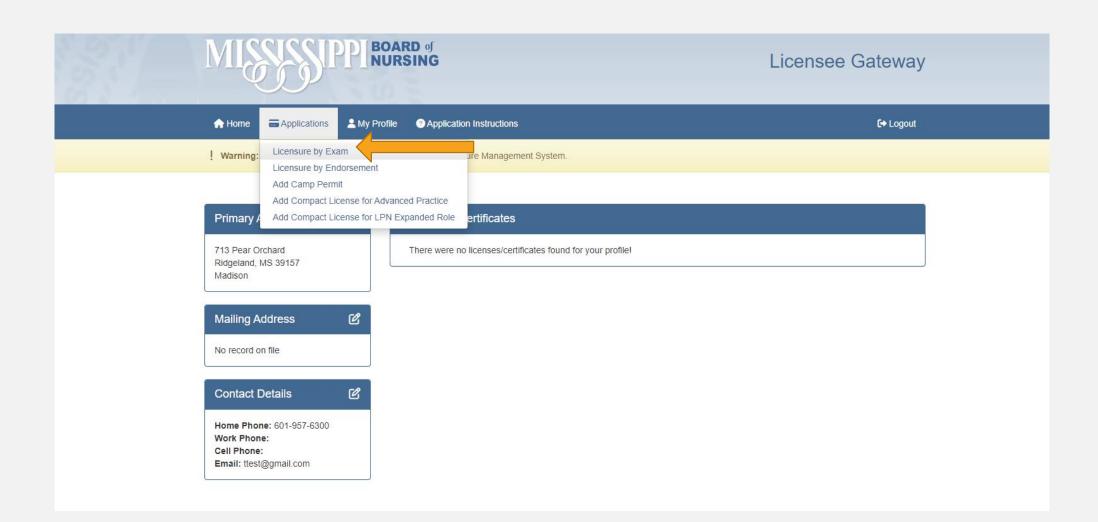
## LOGIN TO THE GATEWAY PORTAL FROM THE BOARD'S WEBSITE TO GET STARTED



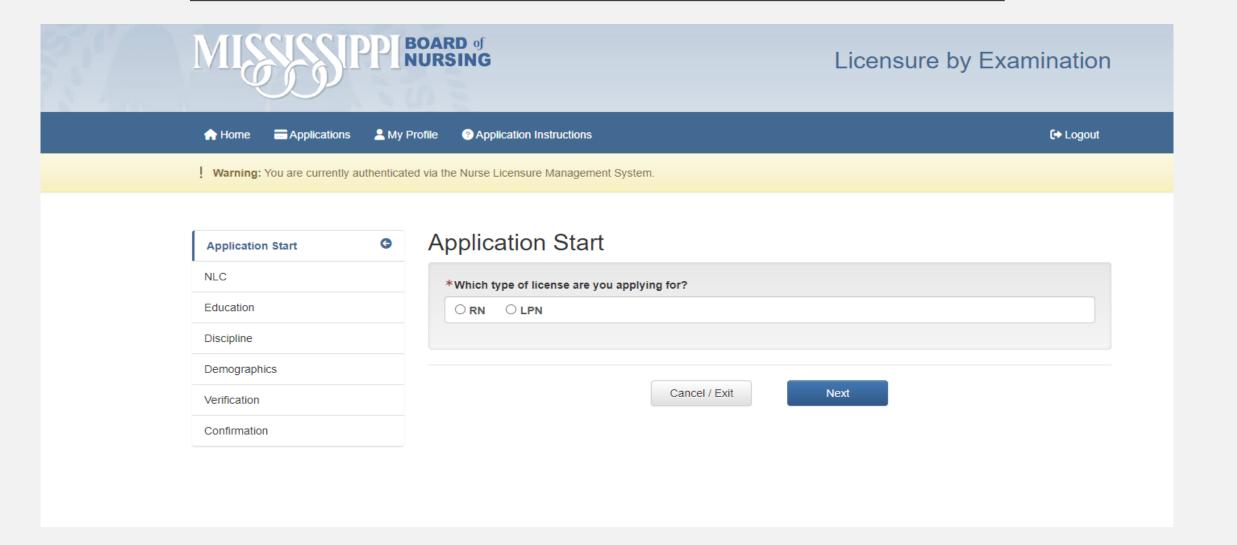
### FIRST TIME USERS SELECT REGISTER NOW TO CREATE USERNAME AND PASSWORD



# LOGIN WITH USERNAME AND PASSWORD TO START APPLICATION. USE DROP DOWN BOX UNDER APPLICATION TO SELECT LICENSURE BY EXAM



#### START APPLICATION



### REVIEW YOUR GATEWAY CHECKLIST FOR APPLICATION STATUS AND UPDATES

RN/LPN Exam				
Item	Files	Status	Complete Date/User	Options
Application Received		Complete	10/16/2024 11:08:53 AM / tspan	×
Payment Received		Complete	10/16/2024 11:08:53 AM / tspan	×
Authorization of Release Received	⊗ 0 Files	Not Applicable	10/16/2024 11:08:53 AM / tspan	æ
Court Documents Received and Reviewed	⊗ 0 Files	Not Applicable	10/16/2024 11:08:53 AM / tspan	S
English Proficiency		Not Applicable	10/16/2024 11:08:53 AM / tspan	æ
Military/Fed Facility Employment Proof	⊗ 0 Files	Not Applicable	10/16/2024 11:08:53 AM / tspan	$\varepsilon$
CBC Released		Incomplete		<b>△</b> ∨ ⊗
CGFNS Verified		Not Applicable	10/16/2024 11:08:53 AM / tspan	æ
Send Fingerprint Cards		Not Applicable	10/16/2024 11:08:53 AM / tspan	æ
Processed Criminal Background Check		Incomplete		
Special Test Conditions Received	○ 0 Files	Incomplete		<b>△</b> ∨ ⊗ <b>∞</b>
Pearson Vue ATT Eligibility Received		Incomplete		<b>△</b> ∨ ⊗ <b>∞</b>
Pearson Vue Test Results Received		Incomplete		<b>△</b> ∨ ⊗ <b>୭</b>
Pearson Vue Test Results Verified		Incomplete		<b>△</b> ∨ ⊗ <b>ゅ</b>
Transcript Received and Reviewed		Incomplete		<b>△</b> ∨ ⊗ <b>∞</b>
Compact State Issue	⊗ 0 Files	Not Applicable	10/16/2024 11:08:53 AM / tspan	æ

### UPLOAD ANY REQUIRED DOCUMENTS FOR YOUR APPLICATION IF NEEDED





#### Mississippi Board of Nursing

713 S. Pear Orchard Rd., Plaza II, Suite 300, Ridgeland, MS 39157

#### Information Guide for New Graduates

- Applications for licensure by Examination must be completed online by going through the Gateway Nurse Portal
- 2. Official transcripts must be sent to the Board after the graduation date and degree has been conferred.
- 3. Transcripts will be accepted electronically through Parchment (recipient will be MS Board of Nursing no email required), Clearinghouse (email will be <a href="mailto:transcripts@msbn.ms.gov">transcripts@msbn.ms.gov</a>) ,or a hard copy may be mailed from your Nursing school program to the Board of Nursing at the address below. Please choose only one option.

MS Board of Nursing 713 Pear Orchard Road Suite 300 Ridgeland, MS 39110

- 4. Transcripts will be reviewed within 7 business days after the Board has received it. Transcripts may not be viewed the same day as it is received or at the same time as classmates.
- Transcript received/reviewed will be marked as complete on your Gateway portal checklist after your transcript has been approved.
- 6. Graduates must register with Pearson Vue to take the NCLEX. www.ncsbn.org/nclex
- 7. Pearson Vue will email your Authorization to Test (ATT) code after the Board has received and reviewed your transcript and registration with Pearson Vue has been completed.
- 8. Background check must be completed by the MS Board of Nursing before the applicant is licensed
- 9. You can sit for NCLEX if you have not completed your background check. However, you will not be licensed until your background check is completed

#### CONTACTS

Questions regarding background check or requested documents should be emailed to <a href="mailto:cshellman@msbn.ms.gov">cshellman@msbn.ms.gov</a> or <a href="mailto:edixon@msbn.ms.gov">edixon@msbn.ms.gov</a> -601-957-6309 or 601-957-6315

Questions regarding licensure by examination application or NCLEX should be emailed to <a href="mailto:tgreenlaw@msbn.ms.gov">tgreenlaw@msbn.ms.gov</a>-601-957-6313